

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: August 21, 2023

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REGULAR METING of BROWN TOWNSHIP TRUSTEES convened in Regular session from 7:00 P.M. to 8:45 P.M. At the TOWNSHIP OFFICE.

TRUSTEE CHAIRMAN DUSTMAN called the meeting to order.

Pledge of Allegiance.

Attendance:

TRUSTEE-CHAIRMAN: JOHN P. DUSTMAN	Present
TRUSTEE VICE-CHAIRMAN: MICHAEL J. MCCORT	Present
TRUSTEE: CHRISTOPHER ROTONDO	Present
FISCAL OFFICER: PEGGIE CONNER	Present
SUPERINTENDENT: LEWIS WARNER	Present
RYAN SHEARER: SEXTON	Present

VISITORS:

Jody Jones – EOG; Brad Clendenin – running for Mayor -Village of Malvern; Dan Goffus – resident of the Township.

Dan Goffus informed the Township of a wáter issue at his property. Superintendent Lewis Warner will meet with Mr. Goffus to address the issue.

Jody Jones from EOG discussed the matter of chip and seal on Leasure Road, as well as the necessary paving on Licking Road and providing a top coat this year around November. The Township received a check for the RUMA in the amount of \$45,511.45.

Additionally, Jody indicated that EOG is committed to the Township regarding Sycamore Road and will be presenting the Township with a donation on Wednesday, August 23, 2023, in the amount of \$21,430.00.

Trustee Rotondo made a motion to add the paving of Sycamore Road to be performed by Superior in the 2023 calendar year for \$21,430.00. Trustee McCort seconded.

ROLL CALL:	Trustee John Dustman - yes	
	Trustee Mike McCort - yes	
	Trustee Chris Rotondo – yes	Motion carried

Furthermore, Jody is working with the Solicitor from the Village of Malvern regarding Lee Road – needing their approval on Route 183. Rough plans have been established for the 8th of September 2023.

Trustee Rotondo made a motion to sign the RUMA, pending approval from Chris Kiehl at the County regarding the roadway and maintenance agreement. Trustee-Chair Dustman seconded the motion.

ROLL CALL:	Trustee John Dustman - yes	
	Trustee Mike McCort - yes	
	Trustee Chris Rotondo – yes	Motion carried

Approval of Minutes:

Trustee-Chairman Dustman made a motion to approve the meeting minutes from July 17, 2023.

Trustee Mike McCort seconded the motion.

ROLL CALL:	Trustee John Dustman - yes	
	Trustee Mike McCort - yes	
	Trustee Chris Rotondo – yes	Motion carried

CEMETERY:

Sexton Ryan Shearer spoke to the Trustees on requests to purchase plots on a payment plan. The Trustees indicated they would be incline to offer a payment plan with the stipulation that the plot purchase be paid in full within the calendar year of the date of purchase and minimum payments of at least \$100.00, per month. This matter was tabled until the September meeting for further discussion.

Sexton Ryan Shearer indicated having the cemetery information updated into a computer would be of tremendous assistance to him.

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Trustee Rotondo made a Motion to purchase a laptop for the Sexton. Trustee-Chairman Dustman seconded the motion.

ROLL CALL: Trustee John Dustman - yes
Trustee Mike McCort - yes
Trustee Chris Rotondo – yes

Motion carried

Trustee Rotondo discussed paying Peggie Conner separately in creating spreadsheets with the cemetery information for the Sexton. Trustee McCort indicated he is in favor of this but wants approval from the State of Ohio Auditor. The matter was tabled until the next meeting in September.

Sexton Ryan Shearer addressed the overgrowth of trees and bushes at the cemetery and the need for additional TLC on the property, especially the building where the equipment is stored. The Trustees agreed with the necessary care needed at the cemetery, including new signage, trees, bushes, and buildings. Ryan shall meet with Chris Fallot to discuss the clean-up.

Old Business:

Trustee Chair Dustman indicated Public Entity Risk Services had declined Frontier's claim regarding Loric Road, in the amount of \$1,300.00.

GENERAL:

Trustee Chair Dustman indicated he has received five resumes for potential employment of our vacant position of a roadworker. Trustee Chair Dustman made a motion to extend the probation period for new hires to six months and to hire new employee. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Mike McCort yes
Trustee Chris Rotondo yes

Motion carried

Trustee Chris Rotondo made a motion to sell the red truck; tires; sod cutter and truck bed on Gov Deals. The proceeds from the sale shall purchase a dump trailer to the township. Seconded by Trustee Chair Dustman.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Mike McCort yes
Trustee Chris Rotondo yes

Motion carried

FISCAL OFFICER, PEGGIE CONNER, presented the receipts from July 18, 2023 through August 21, 2023, in the amount of **\$80,547.69**; and payments in the amount of **\$64,670.04**.

Trustee John Dustman made a motion to approve the receipt and payment listing. Trustee Mike McCort seconded the motion.

ROLL CALL: Trustee John Dustman yes
Trustee Mike McCort yes
Trustee Chris Rotondo yes

Motion carried

Trustee-Chair John Dustman made a motion to approve all remaining fiscal reports. Trustee Mike McCort seconded the motion.

ROLL CALL: Trustee John Dustman yes
Trustee Mike McCort yes
Trustee Chris Rotondo yes

Motion carried

Discussion:

Trustee Chair Dustman indicated the delivery date for the Rush truck has been pushed back to December of 2023, due to the inability to get the frames built. The Trustees discussed having the delivery date being pushed into the 2024 year and applying for assistance with the USDA.

Trustee Chair Dustman received a complaint from a resident regarding the appearance of a property looking like a junk yard, located at 1214 Clover St NW in Minerva, Ohio. The EPA has been notified and the matter is going to be handled by the EPA at this point.

Quarterly royalties from well at Bethlehem Cemetery to be discussed at a future meeting.

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Trustee Chair Dustman made a Motion to allow employees to carry over unused accumulated sick time hours at year end, at a cap of 160 hours. As well as the pay out of unused sick time upon termination or retirement to be 50% of 160 capped hours. This matter was tabled until the next meeting in September

Larry from Trebel Energy will attend the township meeting on October 24, 2023, regarding the ballot for November, 2023.

TRUSTEE ROTONDO MADE A MOTION TO ADJOURN, SECONDED BY TRUSTEE CHAIR DUSTMAN. MOTION CARRIED. MEETING ADJOURNED.

This meeting adjourned until September 18, 2023 at 7:00 P.M. at the BROWN TOWNSHIP HALL.

JOHN DUSTMAN/TRUSTEE CHAIRMAN

MIKE MCCORT/TRUSTEE-VICE CHAIR

CHRISTOPHER ROTONDO/TRUSTEE

PEGGIE CONNER/FISCAL OFFICER

All formal actions of the REGULAR MEETING of BROWN TOWNSHIP concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.