

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: December 18, 2023

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REGULAR MEETING of BROWN TOWNSHIP TRUSTEES convened in Regular session from 7:00 P.M. to 7:30 P.M. At the TOWNSHIP OFFICE.

TRUSTEE-CHAIR JOHN DUSTMAN called the meeting to order.

Attendance:

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| TRUSTEE-CHAIR JOHN P. DUSTMAN | Present |
| TRUSTEE-VICE CHAIR MICHAEL J. MCCORT | Absent |
| TRUSTEE CHRISTOPHER ROTONDO | Present |
| FISCAL OFFICER PEGGIE CONNER | Present |
| SUPERINTENDENT: LEWIS WARNER | Present |

VISITORS: Lucas Sheppler – from EOG.

Public Comment Period:

Lucas from EOG discussed an agreement with the Township regarding road work on Tower, Lee, Lama and Lemon.

Trustee Rotondo made a Motion to approve the EOG RUMA to chip and seal .05 miles of TR220 (Lee Rd NW); .75 miles of TR678 (Tower Rd NW); 875 feet of Lama Rd and 550 feet of TR224 (Lemon Rd NW), presented by Lucas Sheppler. Trustee-Chair Dustman seconded the motion.

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| ROLL CALL: | Trustee-Chair John Dustman | yes | |
| | Trustee Mike McCort | -N/A | |
| | Trustee Chris Rotondo | yes | Motion carried |

Approval of Minutes: No additions or corrections to the minutes.

Trustee Dustman made a motion to approve the meeting minutes from the previous month. Trustee Rotondo seconded the motion.

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| ROLL CALL: | Trustee-Chair John Dustman | yes | |
| | Trustee Mike McCort | N/A | |
| | Trustee Chris Rotondo | yes | Motion carried |

CEMETERY:

Starting December 19, 2023, Chris Fallot was to conduct clean-up at the cemetery.

ROAD DEPT: None

NEW BUSINESS:

Trustee Chris Rotondo made a motion to give each road employee \$750.00, for clothing, boots, etc. for 2023. Trustee Dustman seconded the motion.

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| ROLL CALL: | Trustee-Chair John Dustman | yes | |
| | Trustee Mike McCort | N/A | |
| | Trustee Chris Rotondo | yes | Motion carried |

Trustee Dustman made a motion to approve an invoice from Sheets & Eick Electric for new LED lighting in the hall office in the amount of \$2, 175.00. Trustee Rotondo seconded the motion.

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| ROLL CALL: | Trustee-Chair John Dustman | yes | |
| | Trustee Mike McCort | N/A | |
| | Trustee Chris Rotondo | yes | Motion carried |

Trustee Dustman made a motion to approve payment of \$750.00 to Peggie Conner for additional work conducted outside of the fiscal officer position duties. (i.e. updating and restructuring employee handbook, updating and organizing the Bethlehem cemetery records and system). Trustee Chris Rotondo seconded the motion.

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| ROLL CALL: | Trustee John Dustman | yes | |
| | Trustee Mike McCort | N/A | |
| | Trustee Chris Rotondo | yes | Motion carried |

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Trustee Dustman made a motion to adopt a Plan of Operation and Governance for electric (PUCO Certification). Trustee Chris Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Mike McCort N/A
Trustee Chris Rotondo yes Motion carried

Trustee Dustman made a motion to adopt a Plan of Operation and Governance for gas (PUCO Certification). Trustee Chris Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Mike McCort N/A
Trustee Chris Rotondo yes Motion carried

FISCAL REPORT:

FISCAL OFFICER, PEGGIE CONNER, presented the receipts from November 20, 2023, through December 18, 2023, in the amount of **\$34,985.26**, and payments in the amount of **\$188,514.12**.

Trustee-Chair John Dustman made a motion to approve the payment listing.
Trustee Rotondo seconded the motion.

ROLL CALL: Trustee John Dustman yes
Trustee Mike McCort N/A
Trustee Chris Rotondo yes Motion carried

Trustee-Chair John Dustman made a motion to approve all remaining fiscal reports.
Trustee Rotondo seconded the motion.

ROLL CALL: Trustee John Dustman yes
Trustee Mike McCort N/A
Trustee Chris Rotondo yes Motion carried

Comments by individual Trustees:

Trustee-Chair John Dustman: No additional comments.

Trustee McCort: Absent.

Trustee Rotondo: No additional comments.

Adjournment:

Trustee-Chair John Dustman made a motion to adjourn the meeting at 7:30 pm.
Trustee Rotondo seconded the motion.

ROLL CALL: Trustee John Dustman yes
Trustee Mike McCort N/A
Trustee Chris Rotondo yes Motion carried

This meeting adjourned until December 22, 2023 at 3:30 P.M. for year-end special meeting, at the BROWN TOWNSHIP HALL.

TRUSTEE-CHAIR JOHN DUSTMAN

TRUSTEE-VICE CHAIR MIKE MCCORT

TRUSTEE CHRIS ROTONDO

FISCAL OFFICER PEGGIE CONNER

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All formal actions of the REGULAR MEETING of BROWN TOWNSHIP concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.