

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: April 8, 2024

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REGULAR MEETING of BROWN TOWNSHIP TRUSTEES convened in Regular session from 6:00 P.M. to 8:30 P.M. At the TOWNSHIP OFFICE.

TRUSTEE-CHAIR JOHN DUSTMAN called the meeting to order.

Attendance:

TRUSTEE-CHAIR JOHN P. DUSTMAN	Present
TRUSTEE-VICE CHRISTOPHER ROTONDO	Present
TRUSTEE BROCK HUTCHISON	Present
FISCAL OFFICER PEGGIE CONNER	Present
SUPERINTENDENT: LEWIS WARNER	Present

VISITORS:

Jon and Laura Cross, Minerva Annexation

Lucas Shipper, EOG

1. Public Comment Period:

Jon and Laura Cross spoke to the Trustees about their upcoming annexation into the Village of Minerva. They have a dog kennel and grooming business that Minerva Zoning will not allow. Mr. and Mrs. Cross are being annexed because their septic went out and they had to attach to city water and sewer. They requested a variance and were denied. They presented the Trustees with paperwork showing the request for and denial of a variance. Mr. and Mrs. Cross reiterated the undue hardship this will have on them and asked if anything could be done.

Trustee Hutchison said he was unsure what mechanisms the Board of Trustees have at their disposal, but would be willing to reach out to the Village of Minerva in support.

Trustee Hutchison made a motion authorizing the Board of Trustees to contact the Village of Minerva regarding the annexation and to submit an inquiry to Prosecuting Attorney, Stephen Barnett, if necessary.

Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes

Motion carried

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Lucas Shipper from EOG presented a new Road Use Maintenance Agreement (RUMA) for: Krone Rd., Knight Rd., and Lee Rd.

Trustee Rotondo made a motion to approve the new RUMA with EOG.
Trustee Hutchison seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
 Trustee Brock Hutchison yes
 Trustee Chris Rotondo yes Motion carried

2. Report from Road Department

Superintendent Warner reported that they have been working on the following roads: Liberty-Church, Leisure, Tower, Lorric, Rifle and Friedman.

They are ahead of schedule and frequently running the durapatcher.

3. Report from Cemetery

Trustee Rotondo presented an estimate for tree removal along the office sidewalk and cemetery.

Trustee Dustman made a motion to approve the estimate from Bowman’s Tree Service.
Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
 Trustee Brock Hutchison yes
 Trustee Chris Rotondo yes Motion carried

Trustee Hutchison made a motion to increase Sexton Shearer’s pay on the weekends to an additional \$100 per cremation and an additional \$150 per full burial.
Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
 Trustee Brock Hutchison yes
 Trustee Chris Rotondo yes Motion carried

4. Report from Trustees:

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Trustee John Dustman

Consider the sale of the 18 ft 2005 tilt bed trailer.

Trustee Rotondo made a motion to sell the 18 ft 2005 tilt bed trailer.

Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes Motion carried

The Trustees discussed the amount of salt required to be ordered.

Trustee Dustman made a motion to purchase 200 tons of salt.

Trustee Hutchison seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes Motion carried

Trustee Brock Hutchison

Trustee Hutchison has received interest from several parties regarding the Sandy Valley Trail connection.

The Board of Trustees agreed to hold a special work session and invite interested parties to determine the vitality of the project.

Trustee Chris Rotondo

Trustee Rotondo would like to thank Dwain Stinchcomb for helping with the road and culvert cleanup.

Trustee Rotondo met with Bruce from Minerva Enterprise to discuss a large ditching project on Swift and Friedman Roads. He is working on getting an estimate.

Trustee Rotonod is working with Hollywood Hopper to line up dumpsters for the May 18 Spring Clean Up Day.

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● **Old Business**

CONCRETE WORK

Trustee Hutchison made a motion to accept Russ' Concrete bid to replace the sidewalk in front of the township office.

Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
 Trustee Brock Hutchison yes
 Trustee Chris Rotondo yes

Motion carried

MAINTENANCE AND REPAIR

The Trustees reviewed quotes for painting, siding and roofing the garage. No decisions were made regarding these improvements.

● **New business**

LONG RANGE FACILITY PLANNING

The Trustees discussed several options for long range facilities. The Board recognizes the need for additional storage for weekend and materials.

Adjournment:

Trustee Rotondo made a motion to adjourn the meeting at 8:30 pm.

Trustee Dustman seconded the motion.

ROLL CALL: Trustee John Dustman yes
 Trustee Brock Hutchison yes
 Trustee Chris Rotondo yes

Motion carried

TRUSTEE-CHAIR JOHN DUSTMAN

TRUSTEE-VICE CHAIR CHRIS ROTONDO

TRUSTEE BROCK HUTCHISON

FISCAL OFFICER PEGGIE CONNER

All formal actions of the REGULAR MEETING of BROWN TOWNSHIP concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.