

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: October 14, 2024

Page 1 of 20

REGULAR MEETING of BROWN TOWNSHIP TRUSTEES convened in Regular session from 6:00 P.M. to 7:24 P.M. At the TOWNSHIP OFFICE.

TRUSTEE-CHAIR JOHN DUSTMAN called the meeting to order.

Attendance:

TRUSTEE-CHAIR JOHN P. DUSTMAN	Present
TRUSTEE-VICE CHRISTOPHER ROTONDO	Present
TRUSTEE BROCK HUTCHISON	Present
FISCAL OFFICER PEGGIE CONNER	Present
SUPERINTENDENT: LEWIS WARNER	Present

VISITORS:

Jared and Jeremy Witherow

Jared attended the meeting as a requirement for pursuing the Ohio Township Association Scholarship.

1. Public Comment Period

None

2. Additions or Corrections to the Agenda

None

3. Minutes

Trustee Dustman made a motion (R56-2024) to approve the minutes for the September 9, 2024 Regular Meeting Minutes. Trustee Hutchison seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes

Motion carried

4. Report from Road Department

All is going well. The Village of Malvern has not yet responded to an offer to show them how to use the durapatcher on the alley by the Township Hall. Trustee Rotondo is going to reach back out.

RECORD OF PROCEEDINGS
BROWN TOWNSHIP TRUSTEES
REGULAR SESSION

Held: October 14, 2024

Page 2 of 20

5. Report From Fiscal Officer

Fiscal Officer Conner presented monthly financials.

Trustee Hutchison made a motion (R57-2024) to provide supplemental appropriations for General Fund for the Calendar Year 2024. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
 Trustee Brock Hutchison yes
 Trustee Chris Rotondo yes Motion carried

**See attached Resolution 57-2024 for the full resolution that was presented and approved.*

Trustee Hutchison made a motion (R58-2024) to provide supplemental appropriations for the Gas Tax Fund for Calendar Year 2024. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
 Trustee Brock Hutchison yes
 Trustee Chris Rotondo yes Motion carried

**See attached Resolution 58-2024 for the full resolution that was presented and approved.*

Trustee Hutchison made a motion (R59-2024) to provide supplemental appropriations for the Motor Vehicle Fund for Calendar Year 2024. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
 Trustee Brock Hutchison yes
 Trustee Chris Rotondo yes Motion carried

**See attached Resolution 59-2024 for the full resolution that was presented and approved.*

Trustee Hutchison made a motion (R60-2024) to provide supplemental appropriations for the Road and Bridge Fund for Calendar Year 2024. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
 Trustee Brock Hutchison yes

RECORD OF PROCEEDINGS
BROWN TOWNSHIP TRUSTEES
REGULAR SESSION

Held: October 14, 2024

Page 3 of 20

Trustee Chris Rotondo yes

Motion carried

**See attached Resolution 60-2024 for the full resolution that was presented and approved.*

Trustee Hutchison made a motion (R61-2024) to provide supplemental appropriations for the Cemetery Fund for Calendar Year 2024. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes

Motion carried

**See attached Resolution 61-2024 for the full resolution that was presented and approved.*

Trustee Dustman made a motion (R62-2024) to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes

Motion carried

**See attached Resolution 62-2024 for the full resolution that was presented and approved.*

Fiscal Officer Conner presented monthly financials.

Trustee Hutchison made a motion (R63-2024) to approve the payment listing. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes

Motion carried

Trustee Hutchison made a motion (R64-2024) approving all remaining fiscal reports. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes

Motion carried

RECORD OF PROCEEDINGS
BROWN TOWNSHIP TRUSTEES
REGULAR SESSION

Held: October 14, 2024

Page 4 of 20

Fiscal Officer Conner presented options for staff wage increases. This conversation was tabled until the November 2024 Regular Meeting.

6. Report from Cemetery

Trustee Hutchison solicited three quotes for tree removal at the Cemetery. Quotes were received from Bowman's Tree Services, Taproot Tree Service and Davey Tree Service. Bowman's Tree Service was the lowest quote.

Trustee Rotondo made a motion (R65-2024) to accept the quote from Bowman's Tree Service. Trustee Hutchison seconded the motion.

ROLL CALL:	Trustee-Chair John Dustman	yes	
	Trustee Brock Hutchison	yes	
	Trustee Chris Rotondo	yes	Motion carried

Trustee Hutchison will coordinate the work with Bowman's Tree Service.

7. Report from Trustees:

Trustee John Dustman

2007 International Truck has been listed on Govdeals.

Trustee Brock Hutchison

All Rail to Trail grants have been completed. We should have answers on the awards in November. We did not receive the Rails to Trails organization grant. It is one of three grants that have been submitted.

Trustee Hutchison attended a meeting for the Trail Extension that was organized by the North Country Trail Association. Participants included Stark Parks, Village of Minerva, Muskingum Watershed Conservancy District, Brown Township and North Country Trail Association.

Trustee Hutchison received a quote to replace the Township Hall's handicap ramp. The quote was presented and was tabled until the new year.

RECORD OF PROCEEDINGS
BROWN TOWNSHIP TRUSTEES
REGULAR SESSION

Held: October 14, 2024

Page 5 of 20

Trustee Hutchison thanked Road Superintendent Warner for putting up School Bus Stop Ahead signs on Krone Road at the request of a resident.

Trustee Hutchison has not been successful in rescheduling the EOG town hall.

Trustee Chris Rotondo

Trustee Rotondo made a motion (R66-2024) to turn a bad check into the Attorney General's office. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes
Motion carried

● **Old Business**

Lots for Rent to Greens and Things

Trustee Rotondo presented a sample agreement between the Township and Greens and Things to rent Township property to Greens and Things. Discussion was held regarding the agreement. Trustee Hutchison agreed to work with Greens and Things to negotiate the contract.

● **New business**

None

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes
Motion carried

TRUSTEE-CHAIR JOHN DUSTMAN

TRUSTEE-VICE CHAIR CHRIS ROTONDO

TRUSTEE BROCK HUTCHISON

FISCAL OFFICER PEGGIE CONNER

RECORD OF PROCEEDINGS
BROWN TOWNSHIP TRUSTEES
REGULAR SESSION

Held: October 14, 2024

Page 6 of 20

All formal actions of the REGULAR MEETING of BROWN TOWNSHIP concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

RECORD OF PROCEEDINGS
BROWN TOWNSHIP TRUSTEES
REGULAR SESSION

Held: October 14, 2024

Page 7 of 20

IN THE BOARD OF TRUSTEES
FOR BROWN TOWNSHIP, CARROLL COUNTY

RESOLUTION NO. 2024-57.

A RESOLUTION PROVIDING SUPPLEMENTAL APPROPRIATIONS FOR
GENERAL FUND FOR THE CALENDAR YEAR 2024

WHEREAS, it is necessary to revise and/or establish additional estimated revenue for Township Expenditures, and

WHEREAS, this Resolution constitutes a measure providing for the daily operations of all Township Departments.

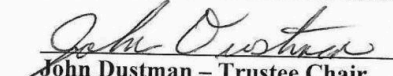
NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES, FOR
BROWN TOWNSHIP COUNTY OF CARROLL, STATE OF OHIO:

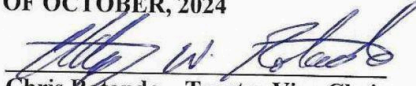
SECTION 1. Additional funds to cover expenses.

SECTION 2. This resolution is passed at our regular monthly meeting and shall take effect at the earliest possible time permitted by law.

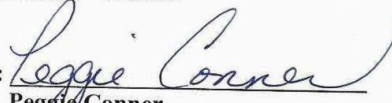
PASSED IN COUNCIL THIS 14th DAY OF OCTOBER, 2024

APPROVED IN COUNCIL THIS 14th DAY OF OCTOBER, 2024


John Dustman – Trustee Chair


Chris Rotondo – Trustee Vice-Chair


Brock Hutchison - Trustee

ATTEST: 
Peggie Conner
Clerk/Fiscal Officer

Let it be noted:

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: October 14, 2024

Page 8 of 20

BROWN TOWNSHIP, CARROLL COUNTY
Appropriation Supplemental
 Year 2024

10/13/2024 1:07:57 PM
 UAN v2024.2

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
01/25/2024	01/25/2024	1000-110-314-0000	-\$27,000.00	04-2024	Temporary	FOR P.O.GLEDHILL INT'L TRUCK - USDA MATCH	No
01/25/2024	01/25/2024	1000-110-315-0000	-\$800.00	04-2024	Temporary	FOR P.O.GLEDHILL INT'L TRUCK - USDA MATCH	No
01/25/2024	01/25/2024	1000-120-323-0000	-\$750.00	04-2024	Temporary	FOR P.O.GLEDHILL INT'L TRUCK - USDA MATCH	No
01/25/2024	01/25/2024	1000-220-370-0000	-\$3,000.00	04-2024	Temporary	FOR P.O.GLEDHILL INT'L TRUCK - USDA MATCH	No
01/25/2024	01/25/2024	1000-760-740-0000	\$31,590.00	04-2024	Temporary	FOR P.O.GLEDHILL INT'L TRUCK - USDA MATCH	No
01/27/2024	01/27/2024	1000-110-330-0000	-\$1,000.00	04-2024	Temporary	TO CREATE PURCHASE ORDER FOR NEW LED LIGHTING	No
01/27/2024	01/27/2024	1000-110-360-0000	\$1,000.00	04-2024	Temporary	TO CREATE PURCHASE ORDER FOR NEW LED LIGHTING	No
02/05/2024	02/04/2024	1000-110-230-0000	\$300.00		Temporary	Transfer funds to pay OBWC direct 2024 January	No
02/05/2024	02/04/2024	1000-110-410-0000	-\$300.00		Temporary	Transfer funds to pay OBWC direct 2024 January	No
05/31/2024	05/31/2024	1000-110-360-0000	\$100.00		Permanent	To cover contracted IT services	No
05/31/2024	05/31/2024	1000-110-410-0000	-\$100.00		Permanent	To cover contracted IT services	No
06/23/2024	06/23/2024	1000-110-315-0000	\$5,000.00		Permanent	Reallocation for RE tax distribution 2023 - 1st half	No
06/23/2024	06/23/2024	1000-110-345-0000	\$400.00		Permanent	Reallocation for RE tax distribution 2023 - 1st half	No
06/23/2024	06/23/2024	1000-110-599-0000	\$200.00		Permanent	Reallocation for RE tax distribution 2023 - 1st half	No
06/23/2024	06/23/2024	1000-760-740-0000	\$24,400.00		Permanent	Reallocation for RE tax distribution 2023 - 1st half	No
06/23/2024	06/23/2024	1000-110-360-0000	-\$30,000.00		Permanent	Reallocation for RE tax distribution 2023 - 1st half	No
06/29/2024	06/29/2024	1000-760-740-0000	\$1,000.00		Permanent	To cover contracted services	No
06/29/2024	06/29/2024	1000-110-211-0000	-\$1,000.00		Permanent	To cover contracted services	No
09/14/2024	09/14/2024	1000-110-221-0000	\$2,000.00	54-2024	Permanent	Reallocate funds to cover expenses	No
09/14/2024	09/14/2024	1000-110-312-0000	\$14,396.01	54-2024	Permanent	Reallocate funds to cover expenses	No
09/14/2024	09/14/2024	1000-110-315-0000	-\$1,884.30	54-2024	Permanent	Reallocate funds to cover expenses	No
09/14/2024	09/14/2024	1000-110-314-0000	-\$13,000.00	54-2024	Permanent	Reallocate funds to cover expenses	No
09/14/2024	09/14/2024	1000-110-315-0000	-\$2,511.71	54-2024	Permanent	Reallocate funds to cover expenses	No
09/14/2024	09/14/2024	1000-110-360-0000	\$4,081.95	54-2024	Permanent	Reallocate funds to cover expenses	No
09/14/2024	09/14/2024	1000-120-323-0000	-\$361.95	54-2024	Permanent	Reallocate funds to cover expenses	No
09/14/2024	09/14/2024	1000-760-740-0000	-\$2,720.00	54-2024	Permanent	Reallocate funds to cover expenses	No

RECORD OF PROCEEDINGS
BROWN TOWNSHIP TRUSTEES
REGULAR SESSION

Held: October 14, 2024

Page 9 of 20

IN THE BOARD OF TRUSTEES
FOR BROWN TOWNSHIP, CARROLL COUNTY

RESOLUTION NO. 2024-~~58~~

**A RESOLUTION PROVIDING SUPPLEMENTAL APPROPRIATIONS FOR GAS
TAX FUND FOR THE CALENDAR YEAR 2024**

WHEREAS, it is necessary to revise and/or establish additional estimated revenue for Township Expenditures, and

WHEREAS, this Resolution constitutes a measure providing for the daily operations of all Township Departments.

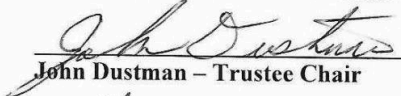
**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES, FOR
BROWN TOWNSHIP COUNTY OF CARROLL, STATE OF OHIO:**

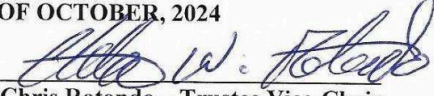
SECTION 1. Additional funds to cover expenses.

SECTION 2. This resolution is passed at our regular monthly meeting and shall take effect at the earliest possible time permitted by law.

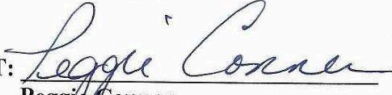
PASSED IN COUNCIL THIS 14th DAY OF OCTOBER, 2024

APPROVED IN COUNCIL THIS 14th DAY OF OCTOBER, 2024


John Dustman – Trustee Chair


Chris Rotondo – Trustee Vice-Chair


Brock Hutchison - Trustee

ATTEST: 
Peggie Conner
Clerk/Fiscal Officer

Let it be noted:

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: October 14, 2024

Page 10 of 20

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
04/09/2024	05/03/2024	2021-290-240-0000	\$500.00		Permanent	To cover unemployment payments	No
04/09/2024	05/03/2024	2021-330-599-0000	-\$500.00		Permanent	To cover unemployment payments	No

BROWN TOWNSHIP, CARROLL COUNTY
Appropriation Supplemental
 Year 2024

10/13/2024 1:08:49 PM
 UAN V2024.2

RECORD OF PROCEEDINGS
BROWN TOWNSHIP TRUSTEES
REGULAR SESSION

Held: October 14, 2024

Page 11 of 20

IN THE BOARD OF TRUSTEES
FOR BROWN TOWNSHIP, CARROLL COUNTY

RESOLUTION NO. 2024-59

**A RESOLUTION PROVIDING SUPPLEMENTAL APPROPRIATIONS FOR
MOTOR VEHICLE FUND FOR THE CALENDAR YEAR 2024**

WHEREAS, it is necessary to revise and/or establish additional estimated revenue for Township Expenditures, and

WHEREAS, this Resolution constitutes a measure providing for the daily operations of all Township Departments.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES, FOR
BROWN TOWNSHIP COUNTY OF CARROLL, STATE OF OHIO:**

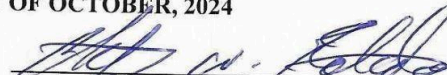
SECTION 1. Additional funds to cover expenses.

SECTION 2. This resolution is passed at our regular monthly meeting and shall take effect at the earliest possible time permitted by law.

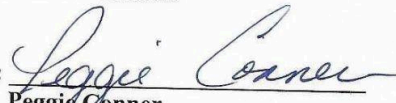
PASSED IN COUNCIL THIS 14th DAY OF OCTOBER, 2024

APPROVED IN COUNCIL THIS 14th DAY OF OCTOBER, 2024


John Dustman – Trustee Chair


Chris Rotondo – Trustee Vice-Chair


Brock Hutchison - Trustee

ATTEST: 
Peggie Conner
Clerk/Fiscal Officer

Let it be noted:

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: October 14, 2024

Page 12 of 20

BROWN TOWNSHIP, CARROLL COUNTY
Appropriation Supplemental
 Year 2024

10/13/2024 1:08:35 PM
 UAN V2024.2

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
01/24/2024	01/24/2024	2011-330-323-0000	-\$4,000.00	04-2024	Temporary	PO for Rush Truck & Gledhill Road (2023 new Int'l truck and	No
01/24/2024	01/24/2024	2011-330-420-0000	-\$8,000.00	04-2024	Temporary	PO for Rush Truck & Gledhill Road (2023 new Int'l truck and	No
01/24/2024	01/24/2024	2011-330-500-0000	-\$5,000.00	04-2024	Temporary	PO for Rush Truck & Gledhill Road (2023 new Int'l truck and	No
01/24/2024	01/24/2024	2011-760-740-0000	\$17,000.00	04-2024	Temporary	PO for Rush Truck & Gledhill Road (2023 new Int'l truck and	No
04/22/2024	04/22/2024	2011-330-420-0000	-\$8,670.95		Permanent	Reallocate to make bobcat loan payment	No
04/22/2024	04/22/2024	2011-760-740-0000	\$8,197.21		Permanent	Reallocate to make bobcat loan payment	No
04/22/2024	04/22/2024	2011-830-830-0000	\$473.74		Permanent	Reallocate to make bobcat loan payment	No

RECORD OF PROCEEDINGS
BROWN TOWNSHIP TRUSTEES
REGULAR SESSION

Held: October 14, 2024

Page 13 of 20

IN THE BOARD OF TRUSTEES
FOR BROWN TOWNSHIP, CARROLL COUNTY

RESOLUTION NO. 2024-60

**A RESOLUTION PROVIDING SUPPLEMENTAL APPROPRIATIONS FOR ROAD
& BRIDGE FUND FOR THE CALENDAR YEAR 2024**

WHEREAS, it is necessary to revise and/or establish additional estimated revenue for Township Expenditures, and

WHEREAS, this Resolution constitutes a measure providing for the daily operations of all Township Departments.

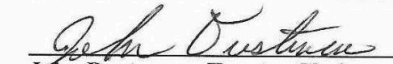
**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES, FOR
BROWN TOWNSHIP COUNTY OF CARROLL, STATE OF OHIO:**

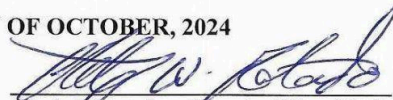
SECTION 1. Additional funds to cover expenses.

SECTION 2. This resolution is passed at our regular monthly meeting and shall take effect at the earliest possible time permitted by law.

PASSED IN COUNCIL THIS 14th DAY OF OCTOBER, 2024

APPROVED IN COUNCIL THIS 14th DAY OF OCTOBER, 2024


John Dustman – Trustee Chair


Chris Rotondo – Trustee Vice-Chair


Brock Hutchison - Trustee

ATTEST: _____
Peggie Conner
Clerk/Fiscal Officer

Let it be noted:

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: October 14, 2024

Page 14 of 20

BROWN TOWNSHIP, CARROLL COUNTY
Appropriation Supplemental
 Year 2024

10/13/2024 1:09:04 PM
 UAN v2024.2

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
01/24/2024	01/24/2024	2031-330-360-0000	-\$19,000.00	04-2024	Temporary	PO for Rush Truck & Gledhill Road (2023 new int'l truck and	No
01/24/2024	01/24/2024	2031-330-420-0000	\$26,000.00	04-2024	Temporary	PO for Rush Truck & Gledhill Road (2023 new int'l truck and	No
01/24/2024	01/24/2024	2031-330-599-0000	-\$5,000.00	04-2024	Temporary	PO for Rush Truck & Gledhill Road (2023 new int'l truck and	No
01/24/2024	01/24/2024	2031-760-740-0000	-\$2,000.00	04-2024	Temporary	PO for Rush Truck & Gledhill Road (2023 new int'l truck and	No
01/25/2024	01/25/2024	2031-330-314-0000	-\$8,000.00	04-2024	Temporary	FOR PURCHASE ORDER GLEDHILL USDA MATCH	No
01/25/2024	01/25/2024	2031-330-341-0000	-\$2,000.00	04-2024	Temporary	FOR PURCHASE ORDER GLEDHILL USDA MATCH	No
01/25/2024	01/25/2024	2031-330-351-0000	-\$2,000.00	04-2024	Temporary	FOR PURCHASE ORDER GLEDHILL USDA MATCH	No
01/25/2024	01/25/2024	2031-330-420-0000	-\$3,000.00	04-2024	Temporary	FOR PURCHASE ORDER GLEDHILL USDA MATCH	No
01/25/2024	01/25/2024	2031-820-820-0000	\$62,735.00	2024-15	Permanent	Principal and interest payment on 2025 int'l truck and '22 truck and	No
05/24/2024	05/24/2024	2031-830-830-0000	\$11,184.00	2024-15	Permanent	Principal and interest payment on 2025 int'l truck and '22 truck and	No
08/25/2024	08/26/2024	2031-330-360-0000	\$60,029.62		Permanent	Transfer to cover chip/seal work	No
08/25/2024	08/26/2024	2031-330-420-0000	-\$60,029.62		Permanent	Transfer to cover chip/seal work	No
09/04/2024	09/04/2024	2031-330-420-0000	\$92,000.00	45-2024	Permanent	Additional material cost to cover road repair and maintenance.	No
10/04/2024	10/04/2024	2031-330-360-0000	\$80,000.49	2024-	Permanent	To cover expenses for asphalt Kopp & Largo.	No
10/04/2024	10/04/2024	2031-330-360-0000	\$3,500.00	2024-	Permanent	Adjustment to balance of contracted services to pay Interstate -	No
10/04/2024	10/04/2024	2031-330-420-0000	-\$3,500.00	2024-	Permanent	Adjustment to balance of contracted services to pay Interstate -	No
10/04/2024	10/04/2024	2031-820-820-0000	-\$15,000.49	2024-	Permanent	To cover expenses for asphalt Kopp & Largo.	No

RECORD OF PROCEEDINGS
BROWN TOWNSHIP TRUSTEES
REGULAR SESSION

Held: October 14, 2024

Page 15 of 20

IN THE BOARD OF TRUSTEES
FOR BROWN TOWNSHIP, CARROLL COUNTY

RESOLUTION NO. 2024-61

A RESOLUTION PROVIDING SUPPLEMENTAL APPROPRIATIONS FOR
CEMETERY FUND FOR THE CALENDAR YEAR 2024

WHEREAS, it is necessary to revise and/or establish additional estimated revenue for Township Expenditures, and

WHEREAS, this Resolution constitutes a measure providing for the daily operations of all Township Departments.

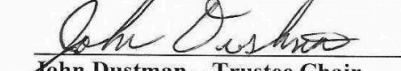
NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES, FOR
BROWN TOWNSHIP COUNTY OF CARROLL, STATE OF OHIO:

SECTION 1. Additional funds to cover expenses.

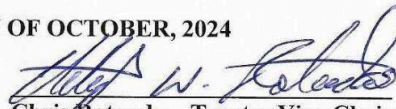
SECTION 2. This resolution is passed at our regular monthly meeting and shall take effect at the earliest possible time permitted by law.

PASSED IN COUNCIL THIS 14th DAY OF OCTOBER, 2024

APPROVED IN COUNCIL THIS 14th DAY OF OCTOBER, 2024



John Dustman – Trustee Chair



Chris Rotondo – Trustee Vice-Chair



Brock Hutchison – Trustee

ATTEST: 

Peggie Conner
Clerk/Fiscal Officer

Let it be noted:

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: October 14, 2024

Page 16 of 20

BROWN TOWNSHIP, CARROLL COUNTY
Appropriation Supplemental
 Year 2024

10/13/2024 1:09:22 PM
 UAN V2024.2

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
06/10/2024	06/10/2024	2041-410-360-0000	\$1,160.00		Permanent	TO PAY TREE REMOVAL AT BETHLEHEM	No
06/10/2024	06/10/2024	2041-410-599-0000	-\$500.00		Permanent	TO PAY TREE REMOVAL AT BETHLEHEM	No
06/10/2024	06/10/2024	2041-760-740-0000	-\$650.00		Permanent	TO PAY TREE REMOVAL AT BETHLEHEM	No
06/14/2024	06/14/2024	2041-410-190-0000	-\$450.00		Permanent	Funds to cover contracted services	No
06/14/2024	06/14/2024	2041-410-360-0000	\$1,550.00		Permanent	Funds to cover contracted services	No
06/14/2024	06/14/2024	2041-410-420-0000	-\$750.00		Permanent	Funds to cover contracted services	No
06/14/2024	06/14/2024	2041-760-740-0000	-\$350.00		Permanent	Funds to cover contracted services	No
06/29/2024	06/29/2024	2041-410-211-0000	-\$20.00		Permanent	To pay cemetery supplies	No
06/29/2024	06/29/2024	2041-410-420-0000	\$20.00		Permanent	To pay cemetery supplies	No
07/08/2024	07/20/2024	2041-410-190-0000	\$1,000.00	40-2024	Permanent	Additional funds for contracted services;sexton salary & benefits, as	No
07/08/2024	07/20/2024	2041-410-360-0000	\$7,000.00	40-2024	Permanent	Additional funds for contracted services;sexton salary & benefits, as	No
07/08/2024	07/20/2024	2041-410-420-0000	\$2,000.00	40-2024	Permanent	Additional funds for contracted services;sexton salary & benefits, as	No
08/19/2024	08/18/2024	2041-410-360-0000	\$1,225.00		Permanent	Reallocate funds for contract services	No
08/19/2024	08/18/2024	2041-410-420-0000	-\$1,225.00		Permanent	Reallocate funds for contract services	No
09/11/2024	09/11/2024	2041-410-213-0000	-\$95.98	50-2024	Permanent	adjust funds for contracted services in cemetery	No
09/11/2024	09/11/2024	2041-410-360-0000	\$875.00	50-2024	Permanent	adjust funds for contracted services in cemetery	No
09/11/2024	09/11/2024	2041-410-420-0000	-\$779.02	50-2024	Permanent	adjust funds for contracted services in cemetery	No
10/04/2024	10/04/2024	2041-410-190-0000	-\$1,000.00	2024-	Permanent	Reallocate to fund contracted services	No
10/04/2024	10/04/2024	2041-410-211-0000	-\$1,000.00	2024-	Permanent	Reallocate to fund contracted services	No
10/04/2024	10/04/2024	2041-410-360-0000	\$2,000.00	2024-	Permanent	Reallocate to fund contracted services	No

RECORD OF PROCEEDINGS
BROWN TOWNSHIP TRUSTEES
REGULAR SESSION

Held: October 14, 2024

Page 17 of 20

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY
THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

2024-62

The Board of Trustees of Brown Township, Carroll County, Ohio, met in Regular session on the 14th day of
October, 2024, at the office of Brown Township Trustees with the following members present:

Mr. John Dustman

Mr. Chris Rotondo

Mr. Brock Hutchison

Mr. John Dustman moved the adoption of the following Resolution:

RESOLVED, by the Board of Trustees, of Carroll County, Ohio, in accordance with the provisions
of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st,
2025; and

WHERE AS, the Budget Commission of Carroll County, Ohio, has certified its action thereon to
this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by
this Board, and what part thereof is without, and what part within, the ten-mill limitation; therefore, be it

RESOLVED, Board of Trustees, Carroll County, Ohio, that the amounts and rates, as determined
by the Budget Commission in its certification, be and the same are hereby accepted' and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township, the rate of
each tax necessary to be levied within and without the ten mill limitation as follows:

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: October 14, 2024

Page 18 of 20

CERTIFICATE OF THE COUNTY BUDGET COMMISSION

The Budget Commission of Carroll County, Ohio, hereby makes the following Official Certificate of Estimated Resources for the Township of Brown for the fiscal year beginning January 1, 2025.

Fund Number and Description	Unencumbered Balance Jan. 1, 2025	Property Tax	Other Sources	Total
2401 LIGHTING ASSESSMENT	\$9,969.06		\$1,600.00	\$11,569.06
Totals	\$9,969.06		\$1,600.00	\$11,569.06

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and without the 10 mill limitation is set forth in the proper columns of the preceding pages, and the total amount approved for each fund must govern the amount of appropriation from such fund.

_____ Budget

Date _____ _____ Commission

RECORD OF PROCEEDINGS
BROWN TOWNSHIP TRUSTEES
REGULAR SESSION

Held: October 14, 2024

Page 19 of 20

And be it further

RESOLVED, that the Fiscal Officer of this Board be and she is directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Chris Rotondo seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

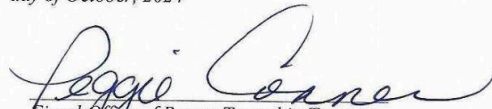
Mr. John Dustman *Yes* or *No*

Mr. Chris Rotondo *Yes* or *No*

Mr. Brock Hutchison *Yes* or *No*

Now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 14th day of October, 2024


Peggy Coane
Fiscal Office of Brown Township Trustees
Brown Township
Carroll County, Ohio

RECORD OF PROCEEDINGS
BROWN TOWNSHIP TRUSTEES
REGULAR SESSION

Held: October 14, 2024

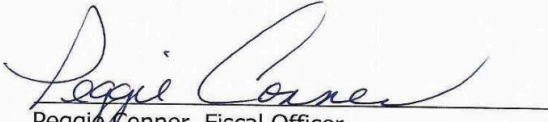
Page 20 of 20

BROWN TOWNSHIP BOARD OF TRUSTEES
P.O. BOX 378 MALVERN, OHIO 44644

OCTOBER 14, 2024

NOTICE OF LEVY OF SPECIAL ASSESSMENT

AT THE REGULAR SESSION OF THE MEETING OF THE BOARD OF BROWN TOWNSHIP TRUSTEES ON MONDAY, OCTOBER 14, 2024, TRUSTEE, John Dustman MADE A MOTION TO PASS RESOLUTION # 22024 TO RENEW THE LIGHTING ASSESSMENT OF THE BARLOW MOBILE ESTATES SUBDIVISION AND THE MALWAYNE ACRES I & MALWAYNE ACRES II FOR A TEN-YEAR PERIOD, BEGINNING WITH THE YEAR 2025. THE BOARD FINDS IT NECESSARY TO LEVY AN ANNUAL ASSESSMENT AGAINST THE BARLOW ESTATES, CONSISTING OF 50 LOTS WITH 5 SECURITY LIGHTS, IN THE AMOUNT OF \$12.00 A YEAR AND FOR MALWAYNE ACRES I & II CONSISTING OF 47 LOTS WITH 13 SECURITY LIGHTS, THE LIGHTING ASSESSMENT WOULD BE \$32.53 A YEAR FOR EACH LOT. TRUSTEE, Chris Rotondo SECONDED THE MOTION. BOARD ALL IN AGREEMENT. THIS LEVY IS NECESSARY TO PROVIDE STREET LIGHTING IN SAID SUBDIVISIONS. THIS LEVY WILL BE REVIEWED ANNUALLY FOR COST AND MAINTENANCE FEES.


Peggie Conner, Fiscal Officer
Brown Township Board of Trustees,
Carroll County, Ohio

200 Grant St
P.O. Box 378
Malvern, Ohio 44644

PHONE 330-863-1540
FAX 330-863-2083
EMAIL browntwpcarrollco@gmail.com