BROWN TOWNSHIP TRUSTEES **REGULAR SESSION**

Held: November 11, 2024 Page 1 of 5

REGULAR MEETING of BROWN TOWNSHIP TRUSTEES convened in Regular session from 6:00 P.M. to 6:50 P.M. At the TOWNSHIP OFFICE.

TRUSTEE-CHAIR JOHN DUSTMAN called the meeting to order.

Attendance:

TRUSTEE-CHAIR JOHN P. DUSTMAN Present
TRUSTEE-VICE CHRISTOPHER ROTONDO Present
TRUSTEE BROCK HUTCHISON Present
FISCAL OFFICER PEGGIE CONNER Present
SUPERINTENDENT: LEWIS WARNER Absent

VISITORS:

None

1. Public Comment Period

None

2. Additions or Corrections to the Agenda

None

3. Minutes

Trustee Rotondo made a motion (R68-2024) to approve the minutes for the October 14, 2024 Regular Meeting Minutes. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

4. Report from Road Department

Trustee Rotondo reported that the Road Department met with the Village of Malvern to Demonstrate the durapatcher.

Trustee Rotondo purchased four water jets for the Bomag Roller and scheduled Southeastern Equipment to service the backhoe.

BROWN TOWNSHIP TRUSTEES **REGULAR SESSION**

Held: November 11, 2024 Page 2 of 5

The Road Crew helped Rose Township with a large project for a few days.

5. Report from Cemetery

Trustee Hutchison reported that two trees are scheduled to be removed.

6. Report From Fiscal Officer

Fiscal Officer Conner presented monthly financials.

Trustee Hutchison made a motion (R69-2024) to approve the payment listing. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

Trustee Hutchison made a motion (R70-2024) approving all remaining fiscal reports. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

7. Report from Trustees:

Trustee John Dustman

Trustee Dustman reported the sale of the 2007 International Truck for \$10,300 on GovDeals.

The 2001 Red International will be going up for sale on GovDeals soon.

Trustee Brock Hutchison

Trustee Hutchison reported that we have still not heard back from two trail grant opportunities.

BROWN TOWNSHIP TRUSTEES REGULAR SESSION

Held: November 11, 2024 Page 3 of 5

A new grant opportunity from the Ohio Department of Transportation - Transportation Alternatives Program is coming due. Trustee Hutchison asked the Trustees to consider this opportunity. A resolution is required for the application.

Trustee Rotondo made a motion (R71-2024) to approve: A RESOLUTION AUTHORIZING THE TRUSTEES OF BROWN TOWNSHIP HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA) TO PREPARE AND SUBMIT AN APPLICATION TO THE TRANSPORTATION ALTERNATIVES PROGRAM (TAP).

WHEREAS, the United States Congress has set aside monies for Transportation Alternative projects, hereinafter TAP funds through the State of Ohio, Department of Transportation; and

WHEREAS, LPAs can apply for TAP funds and be selected for funding by the State of Ohio, Department of Transportation; and

WHEREAS, the Sandy Valley Trail Connection – Phase 1 for Brown Township, hereinafter referred to as the Project, is a transportation activity eligible to receive federal funding; and

NOW, THEREFORE BE IT RESOLVED by the Trustees of Brown Township, Carroll County, State of Ohio, that:

- (1) The LPA hereby authorizes the Trustees, to prepare and execute on behalf of the LPA an application for TAP funds for the stated described project and to submit same to the State of Ohio, Department of Transportation.
- (2) The Trustees of Brown Township are authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.
- (3) The Township will apply to the TAP program for *DESIGN*, *PRELIMINARY ENGINEERING*, *CONSTRUCTION*, *and CONSTRUCTION ENGINEERING* for this project, the estimated cost of which is \$1,657,600. If awarded funds, the LPA commits to funding 5% of the actual cost for construction and construction engineering, 20% of the cost of design, environmental, and preliminary engineering, and 100% of right-of-way costs. The local share for construction and non-construction costs is estimated to be \$93,405 and shall be funded through the *Brown Township's General Fund*, *other grant opportunities and donations*.

BROWN TOWNSHIP TRUSTEES REGULAR SESSION

Held: November 11, 2024 Page 4 of 5

(4) This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes
Trustee Chris Rotondo yes

Motion carried

Trustee Chris Rotondo

Trustee Rotondo made a motion (R72-2024) to appoint Peggie Conner to the Carroll County 911 Committee to replace himself, effective immediately. Trustee Hutchison seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

Trustee Rotondo spoke to property owner, Tim Garner at the intersection of Lux and Lunar. They discussed cutting back the high bank to improve visibility. He received approval from Mr. Garner for this work. Thank you, Mr. Garner.

Trustee Rotondo made a motion (R73-2024) to hire Attorney Andrea K. Ziarko and Baker, Dublikar, Beck, Wiley and Mathews for legal counsel for Brown Township. Trustee Hutchison seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

Old Business

BROWN TOWNSHIP TRUSTEES REGULAR SESSION

Held: November 11, 2024 Page 5 of 5

Township Employee Insurance

Trustee Hutchison made a motion (R74-2024) to pay 10% of single-only medical coverage for employees, starting the first pay date of 2025. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

Lots for Lease to Greens and Things

Trustee Hutchison has worked out the agreement with Greens and Things to lease lots to Greens and Things. A signed lease is forthcoming from Greens and Things.

• New business

Land App for Trustees

Trustees often need to be able to identify property boundaries and owners in the field. Trustees determined Land ID was best for this purpose and they would agree to reimburse Trustees and the Road Superintendent for the annual subscription to this app.

Trustee Dustman made a motion (R75-2024) to adjourn the meeting at 6:50pm. Trustee Rotondo seconded the motion

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

TRUSTEE-CHAIR JOHN DUSTMAN TRUSTEE-VICE CHAIR CHRIS ROTONDO

FISCAL OFFICER PEGGIE CONNER

TRUSTEE BROCK HUTCHISON

All formal actions of the REGULAR MEETING of BROWN TOWNSHIP concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a

meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio

Revised Code