BROWN TOWNSHIP TRUSTEES **REGULAR SESSION**

Held: January 13, 2025 Page 1 of 4

REGULAR MEETING of BROWN TOWNSHIP TRUSTEES convened in Regular session from 6:00 P.M. to 7:27 P.M. At the TOWNSHIP OFFICE.

TRUSTEE-CHAIR JOHN DUSTMAN called the meeting to order.

Attendance:

TRUSTEE-CHAIR JOHN P. DUSTMAN	Present
TRUSTEE-VICE CHRISTOPHER ROTONDO	Present
TRUSTEE BROCK HUTCHISON	Present
FISCAL OFFICER PEGGIE CONNER	Present
SUPERINTENDENT: LEWIS WARNER	Present

VISITORS:

Bill Lucas, Ohio Township Association Risk Management Authority (OTARMA)

Mr. Lucas completed his annual visit to Brown Township to update the Trustees on OTARMA policies and coverages. Mr Lucas informed the Trustees that rates are going up and claim costs are going up.

Mr. Lucas worked with the Trustees to update all Township property rates and make sure all information is accurate.

1. Public Comment Period

None

2. Additions or Corrections to the Agenda

None

3. Minutes

Trustee Hutchison made a motion (R1-2025) to approve the minutes for the December 9, 2024 Regular Meeting and the December 27, 2024 Special Meeting. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

BROWN TOWNSHIP TRUSTEES REGULAR SESSION

Held: January 13, 2025 Page 2 of 4

4. Report from Road Department

Superintendent Warner found cinders to mix with road salt for next year. He said they keep using the salt because the cold and snowy winter, but it seems like we have enough to make it through the year. Things are running smoothly and the road crew is getting ready for Spring road repair. Many of roads are having a rough winter and will need repaired when the weather breaks.

5. Report from Cemetery

Trustee Rotondo met with Dave Gotschall to discuss Funeral Expenses and indigent Burial. Mr. Gotschall expressed that he had not received cemetery rates for 2025.

Trustee Hutchison stated that 2025 cemetery rates were delivered via email to local funeral homes on January 7.

Trustee Rotondo made a motion (R2-2025) to submit a request to County Prosecutor Barnett to determine who is responsible for determining final say in the case of an indigent burial. Trustee Hutchison seconded the motion.

ROLL CALL: Trustee-Chair John Dustman ves

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

6. Report From Fiscal Officer

Fiscal Officer Conner presented monthly financials.

Trustee Hutchison made a motion (R3-2025) to approve the payment listing. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

Trustee Hutchison made a motion (R4-2025) approving all remaining fiscal reports. Trustee Dustman seconded the motion.

BROWN TOWNSHIP TRUSTEES **REGULAR SESSION**

Held: January 13, 2025 Page 3 of 4

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

Trustee Rotondo made a motion (R5-2025) to approve the bank reconciliation. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

7. Report from Trustees:

Trustee John Dustman

Trustee Dustman reported the road crew had been working very hard keeping roads clear.

Trustee Brock Hutchison

Trustee Hutchison reported that the application for the Ohio Highways Grant was unsuccessful. There is still one grant request out for the Rail to Trail Project.

Trustee Chris Rotondo

Trustee Rotondo was able to establish a Wex Fuel Card for the township equipment. This card ensures tax exemption and is a better rate.

Trustee Rotondo has been trying to get in touch with Attorney, Josh O'Ferrell regarding mineral rights on Township property.

Trustee Rotondo made a motion (R6-2025) to purchase a flail mower to replace the boom mower. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

Old Business

BROWN TOWNSHIP TRUSTEES REGULAR SESSION

Held: January 13, 2025 Page 4 of 4

Trebel Energy - Addendum needs to be sent to Trebel. Trustee Rotondo will work on this.

• New business

Fury Dedicated Plat Matter

Trustee Rotondo made a motion (R7-2025)... Trustee Hutchison seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

Letter from State Auditor

The Township received a letter from the State Auditor saying they are no longer using the firm that the Township has used. The State will provide a list of approved firms.

Trustee Dustman made a motion (R8-2025) to adjourn the meeting at 7:27pm. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes

Trustee Brock Hutchison yes

Trustee Chris Rotondo yes Motion carried

TRUSTEE-CHAIR JOHN DUSTMAN TRUSTEE-VICE CHAIR CHRIS ROTONDO

TRUSTEE BROCK HUTCHISON

FISCAL OFFICER PEGGIE CONNER

All formal actions of the REGULAR MEETING of BROWN TOWNSHIP concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.