

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: December 8, 2025

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REGULAR MEETING of BROWN TOWNSHIP TRUSTEES convened in Regular session from 6:00 P.M. to 8:39 P.M. At the TOWNSHIP OFFICE.

TRUSTEE-CHAIR JOHN DUSTMAN called the meeting to order.

Attendance:

TRUSTEE-CHAIR JOHN P. DUSTMAN	Present
TRUSTEE-VICE CHRISTOPHER ROTONDO	Present
TRUSTEE BROCK HUTCHISON	Present
FISCAL OFFICER PEGGIE CONNER	Present
SUPERINTENDENT: LEWIS WARNER	Present

VISITORS:

Corey Scott

Tim Herbst, National Pavement Analysis

Scott Hrvinak, Williams Pipeline

1. Minutes

Trustee Hutchison made a motion (91-2025) to approve the minutes for the November 21, 2025 Regular Board Meeting Minutes. Trustee Dustman seconded the motion.

ROLL CALL:	Trustee-Chair John Dustman yes	
	Trustee Brock Hutchison yes	
	Trustee Chris Rotondo yes	Motion carried

2. Public Comment Period

Corey Scott - Thanked the Board of Trustees for working with him on a property issue.

Tim Herbst, National Pavement Analysis

Report on road conditions. 20+ years of experience. Presented on his report. He will provide his report to Trustees.

Scott Hrvinak, Williams Pipeline - EOG is a new customer. They are negotiating pricing with EOG. 10" pipeline will cross Lily and tie into the Bowling well. Mr. Hrvinak presented a permit for Use of the Right of Way, a permit for driveway and a Road Use Maintenance Agreement.

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Trustee Rotondo made a motion (R92-2025) to approve Mr. Hrvnack's proposal from Williams to approve a Use of the Right Way, two driveways permits and a Road Use Maintenance Agreement. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
 Trustee Brock Hutchison yes
 Trustee Chris Rotondo yes Motion carried

3. Additions or Corrections to the Agenda

None

4. Report from Road Department

Everything is going smoothly. Maintenance is caught up.

Trustee Dustman made a motion (R93-2025) to sell the 2001 Ram 3500 on Govdeals. The emission pump is out and can't get parts. Trustee Hutchison seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
 Trustee Brock Hutchison yes
 Trustee Chris Rotondo yes Motion carried

Trustee Dustman made a motion (R94-2025) to sell two V-Box Salt Spreaders on Govdeals. Trustee Hutchison seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
 Trustee Brock Hutchison yes
 Trustee Chris Rotondo yes Motion carried

5. Report from Cemetery

Sexton Ryan Shearer called into the meeting from 7:30-7:52. Sexton Shearer presented pricing for 2026.

Resident: \$600

Nonresident: : \$1,100

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Deed Fee: \$20

Transfer Fee: \$30

Weekday Burial: \$900

Weekend/Holiday Burial: \$1,400

Baby Burial: \$200

Weekday Cremation: \$600

Weekend/ Holiday Cremation: \$750

Weekday Foundation Layout: \$100

Trustee Hutchison made a motion (R95-2025) to approve updated cemetery rates for 2026. Trustee Rotondo seconded the motion.

ROLL CALL:	Trustee-Chair John Dustman yes	
	Trustee Brock Hutchison yes	
	Trustee Chris Rotondo yes	Motion carried

6. Report From Fiscal Officer

Fiscal Officer Conner presented on the updated financials.

Trustee Hutchison made a motion (R96-2025) to approve the payment listing. Trustee Dustman seconded the motion.

ROLL CALL:	Trustee-Chair John Dustman yes	
	Trustee Brock Hutchison yes	
	Trustee Chris Rotondo yes	Motion carried

Trustee Hutchison made a motion (R97-2025) to approve the bank reconciliation. Trustee Dustman seconded the motion.

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ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes Motion carried

Trustee Hutchison made a motion (R98-2025) to approve all remaining financial reports. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes Motion carried

7. Report from Trustees:

Trustee John Dustman

Trustee Brock Hutchison

Prepared three property nuisance letters.

Met with Chris Cole, a potential Fire Board Member.

Met with Marcy Hubbard from Malvern Village Council. Topics covered were our combined projects and potential futures projects, such as: Joint Economic Development District, Fire Department and Rail to Trail.

Currently working with IP Pathways to establish our cybersecurity program in January 2026.

Trustee Chris Rotondo

Road Use Maintenance Agreement for AEP. Trustee Rotondo made a motion (R99-2025) to approve the Road Use Maintenance Agreement and waive the bond requirement. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes Motion carried

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Thanks to EOG for hosting the Christmas Toy Drive for Brown Township and Carroll County.

2026 Road Improvement Pre-Planning Meeting - Trustees will establish a Special Meeting in January.

Ohio Township Association Conference: February 4-6.

• Old Business

5161 Stires Dr. NW Property

Resolution 48-2025 was passed at the July 15, 2025 Board Meeting declaring this property's condition a nuisance. The Trustees asked this property owner to clean up the right of way. This work has been completed. As the neighbor is happy, the Trustees will not pursue further.

• New Business

End of the Year Meeting will be Monday, December 29 at 6pm.

4152 Bonnie Drive, Malvern, OH 44644

According to the County Prosecutor, the Township cannot be responsible for upholding a private deed.

The Township is unable to police public nuisances and does not have the staffing to abate or remove private refuse and debris.

5205 Willow Drive, Malvern, OH 44644

The Township is unable to police public nuisances and does not have the staffing to abate or remove private refuse and debris.

New Fire Board Member

A member of the Fire Board is completing his term. It is the Township's turn to select a new Fire Board Member.

Trustee Hutchison recommends Chris Cole of 50 Manito Trail, Malvern, OH 44644 be appointed. Mr. Cole has 20 years of firefighting experience in Canton South and Minvera. He is also a former Board of Education Member for Canton Local.

Fire Chief Castellucci has submitted Dr. Mike Hulit.

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Trustee Hutchison made a motion (R100-2025) to nominate Chris Cole of 50 Manito Trail, Malvern, OH 44644 to the Great Trail Fire District's Board of Trustees. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo Abstain Motion carried

Trustee Rotondo abstained due to being a volunteer on the Fire Department.

Trustee Dustman made a motion (R101-2025) to adjourn the meeting. Trustee Hutchison seconded the motion.

ROLL CALL: Trustee-Chair John Dustman yes
Trustee Brock Hutchison yes
Trustee Chris Rotondo yes Motion carried

TRUSTEE-CHAIR JOHN DUSTMAN

TRUSTEE-VICE CHAIR CHRIS ROTONDO

TRUSTEE BROCK HUTCHISON

FISCAL OFFICER PEGGIE CONNER

All formal actions of the REGULAR MEETING of BROWN TOWNSHIP concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.