

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: July 13, 2026

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REGULAR MEETING of BROWN TOWNSHIP TRUSTEES convened in Regular session from 6:00 P.M. to 7:59 P.M. At the TOWNSHIP OFFICE.

TRUSTEE-CHAIR CHRIS ROTONDO called the meeting to order.

Attendance:

TRUSTEE-CHAIR CHRIS ROTONDO	Present
TRUSTEE-VICE JOHN DUSTMAN	Present
TRUSTEE BROCK HUTCHISON	Present
FISCAL OFFICER PEGGIE CONNER	Present
SUPERINTENDENT: LEWIS WARNER	Present

VISITORS:

Sue Kudrow

Rod Soliday

1. Public Comment Period

Sue Kudrow and Rod Soliday asked what has transpired since the last meeting for asphalt repaving. Trustee Rotondo stated that nothing has transpired, because we were waiting to hear back from Mrs. Kudrow from the County Engineer's Office.

Mrs. Kudrow ontacted Structural/Civil Engineer, Foundation Company and Arbor Company. All parties are in agreement that the property is taking on water from the roadway. Foundation Care Pros LLC wrote that storm water runoff has negatively affected the surrounding area. He believes that the road grade flows in the incorrect direction. He recommends contacting the Township to seek an appropriate resolution.

Forester Agent visited the property as well. He believes the landscape could be affected by erosion. Water runoff is eroding soil and causing roots to be exposed. Water runoff is bringing down trees.

Excavator advises that the roadway may be sinking. Soil stabilization may be necessary for firm base. This may correct road pitch issues.

They have been advised to seek legal counsel. They would prefer not to seek legal counsel and to solve this problem with the Township.

They would like to request that the Township and County Engineer meet onsite to come to a solution.

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The Trustees maintain that the County Engineer remains the advising authority when it comes to roadway engineering issues. Trustee Dustman will attempt to arrange a meeting onsite with the County Engineer.

2. Minutes

Trustee Hutchison made a motion (R53-2026) to approve the minutes for the June 8, 2026 Regular Meeting Minutes and June 10, 2026 Special Meeting Minutes. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair Chris Rotondo yes
Trustee Brock Hutchison yes
Trustee John Dustman yes Motion carried

3. Additions or Corrections to the Agenda

None

4. Report from Road Department

The Township road crew is helping Paris Township. Paris Township will be helping on various roads in Brown Township.

Durapatching Lilly Road off of Bellflower and Knight Road to Beacon Lake.

5. Report from Cemetery

None

6. Report From Fiscal Officer

Fiscal Officer Conner went over the financial reports.

Trustee Hutchison made a motion (R54-2026) to approve the payment listing. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair Chris Rotondo yes
Trustee Brock Hutchison yes

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Trustee John Dustman yes

Motion carried

Trustee Hutchison made a motion (R55-2026) to approve all remaining financial reports. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair Chris Rotondo yes
Trustee Brock Hutchison yes
Trustee John Dustman yes

Motion carried

Trustee Hutchison made a motion (R56-2026) to approve the 2027 Proposed Budget. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair Chris Rotondo yes
Trustee Brock Hutchison yes
Trustee John Dustman yes

Motion carried

7. Report from Trustees:

Trustee John Dustman

Equipment

2008 F-350 is on Govdeals.

Gachell Grant Resources

Trustee Dustman will work with Gachell Grant Resources to apply for grant funding for a new truck.

Trustee Brock Hutchison

Police District

Trustee Hutchison submitted an inquiry to the Carroll County Board of Elections and set up a free consultation with *Baker, Dublikar*.

Recycling Center

The recycling center is operational. The Township crew installed signage and cameras. There are eight bins. CCH will pick up each Thursday.

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Fire Department

The Fire Department is continuing with plans to renovate the old Colfor Building. Architects have prepared preliminary plans and have begun working with a firm for construction estimating.

Trustee Chris Rotondo

Police District

Trustee Rotondo discussed the police district with the Minerva Chief. He also discussed the possibility of dispatching from Minerva.

Liquor Permit

Trustee Rotondo made a motion (R57-2026) to deny a hearing for a liquor permit application from Railroad Cafe. Trustee Hutchison seconded the motion.

ROLL CALL: Trustee-Chair Chris Rotondo yes
Trustee Brock Hutchison yes
Trustee John Dustman yes Motion carried

Chip Seal

Knight Road is having issues with Chip Seal. Trustee Rotondo discussed the road with EOG.

Trustee Rotondo discussed microsealing chip seal roads with EOG. EOG road traffic will be heavy in the Fall.

ODOT Property

Will close in one month. Tentatively August 10, 2026.

Fence

A fence at the Township Garage is falling over. Unkefer's quoted \$900 to remove and replace.

Trustee Rotondo made a motion (R58-2026) to hire Unkefer's. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair Chris Rotondo yes
Trustee Brock Hutchison yes
Trustee John Dustman yes Motion carried

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Dancing in the Park

Trustee Rotondo made a motion (R59-2026) to donate \$250 to Dancing in the Park. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair Chris Rotondo yes
Trustee Brock Hutchison yes
Trustee John Dustman yes Motion carried

8. New Business

Trustee Rotondo made a motion (R60-2026) to authorize Brown Township to Join the Community University Education Purchasing Council of Governments. Trustee Dustman seconded the motion.

ROLL CALL: Trustee-Chair Chris Rotondo yes
Trustee Brock Hutchison yes
Trustee John Dustman yes Motion carried

RESOLUTION AUTHORIZING BROWN TOWNSHIP TO JOIN THE COMMUNITY UNIVERSITY EDUCATION PURCHASING COUNCIL OF GOVERNMENTS

WHEREAS, Brown Township requests to become a member of the Community University Education Purchasing Cooperative for the purpose of lowering costs by joining with other governmental entities through pooled purchasing and competitive bidding; and

WHEREAS, the Community University Education Purchasing Cooperative is a Council of Governments organized under Chapter 167 of the Revised Code; and

WHEREAS, the Community University Education Purchasing Council of Governments by laws authorize political subdivision members from Stark County, Summit County, Portage County, Medina County; and Carroll County.

WHEREAS, Brown Township has determined to join CUE as a Member

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP TRUSTEES OF BROWN TOWNSHIP:

Section 1. This Board has determined that Brown Township shall join CUE as a Member.

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Section 2. Christopher Rotondo, Trustee is hereby designated as the Representative of the Brown Township to serve on the Governing Board of CUE.

9. Executive Session

Trustee Hutchison made a motion (R61-2026) to enter into executive session to discuss the potential purchase of property. Trustee Rotondo seconded the motion.

ROLL CALL: Trustee-Chair Chris Rotondo yes
Trustee Brock Hutchison yes
Trustee John Dustman yes Motion carried

Enter in Executive Session at 7:18pm

Exit Executive Session at 7:42pm

Trustee Rotondo made a motion (R62-2026) to offer \$80,000 for 4036 Coral Road, Malvern, OH 44644, contingent upon property cleanup prior to closing. Trustee Hutchison seconded the motion.

ROLL CALL: Trustee-Chair Chris Rotondo yes
Trustee Brock Hutchison yes
Trustee John Dustman yes Motion carried

Adjournment - Trustee Dustman made a motion (R63-2026) to adjourn the meeting at 7:59PM. Trustee Rotondo seconded the motion.

TRUSTEE-CHAIR CHRIS ROTONDO

TRUSTEE-VICE CHAIR JOHN DUSTMAN

TRUSTEE BROCK HUTCHISON

FISCAL OFFICER PEGGIE CONNER

All formal actions of the REGULAR MEETING of BROWN TOWNSHIP concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.